

May 10, 2016

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES**

A Regular meeting of the Board of Trustees of the Kalamazoo Valley Community College District, 6767 West O Avenue, Kalamazoo, Michigan, was held on Tuesday, May 10, 2016, at the KVCC Texas Township Campus, 6767 West O Avenue, Kalamazoo, Michigan, in Conference Room 4380.

Chairperson Gustas convened the meeting at 5:30 p.m. and led everyone in the reciting of the Pledge of Allegiance.

ROLL CALL

Present: Trustees Gustas, Miller, Patton, Schauer (beginning at 6:30 p.m. via speakerphone/skype), Stinson, and Young
Marilyn Schlack, President
Kathy Johnson, Recording Secretary and Executive Director Government Relations and Special Projects

Absent: Trustee Whitten

**OTHER
ATTENDEES**

Mike Collins, Executive Vice President for Enrollment and Campus Operations
Dennis Bertch, Executive Vice President for Instructional and Student Services
Terry Hutchins, Vice President for Administrative Services and IT
Dean McCurdy, Associate Vice President for Instruction
Rick Ives, Director of Public Safety
Patrick Farmer, citizen (beginning at 6:30 p.m.)

MEMBERS' TIME

The Board discussed items of general interest and reviewed the Board calendar.

At 6:20 p.m., the chairperson recessed the meeting, indicating that the Board would reconvene in the Paul D. Jackson Board Room 3365 at 6:30 p.m.

The chairperson reconvened the meeting at 6:30 p.m.

APPROVAL OF AGENDA

In Trustee Whitten's absence, Chairperson Gustas appointed Trustee Miller as Acting Secretary for the meeting.

It was **MOVED** by Trustee Patton, **SECONDED** by Trustee Young, and **CARRIED** that the agenda be approved as presented.

MSJ

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PUBLIC HEARING – PROPOSED 2016 2017 BUDGET

At 6:31 p.m. Chairperson Gustas declared the Public Hearing on the Kalamazoo Valley Community College 2016-2017 proposed budget open and called on President Schlack for a report on the publication of Notice of Hearing:

Act 43 of the 1963 Public Acts, as amended, requires the College to hold a public hearing on its proposed 2016-2017 budget prior to its final adoption. In accordance with the statutes, notice of this public hearing was published in the Kalamazoo Gazette on Monday, May 2, 2016, a newspaper of general circulation within the community college district, and copies of the proposed budget have been available at the Office of the President for inspection by the public. Copies of the proposed budget are available for any persons present who desire to have a copy.

Chairperson Gustas called on Treasurer Schauer to present the budget. Treasurer Schauer presented the proposed 2016-2017 budget. The Chairperson invited questions relative to the budget. There were no questions. There being no further discussion, the Chairperson declared the Public Hearing for the Kalamazoo Valley Community College 2016-2017 Proposed Budget closed at 6:40 p.m.

CONSENT AGENDA

Acting Secretary Miller presented the Consent Agenda Items. It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Young, and **CARRIED** that the Consent Agenda Items for May 2016, including the Secretary's Report, the Treasurer's Report, and the Personnel Report be approved and that copies of the reports be attached to and made an official part of the minutes of the meeting.

PUBLIC PARTICIPATION

No one was present who desired to address the Board.

ACTION ITEMS

Proposed 2016-2017 Budget

It was **MOVED** by Trustee Patton, and **SECONDED** by Trustee Young that the General Appropriations Act Resolution be adopted:

General Appropriations Act Resolution

WHEREAS, the Board of Trustees in accordance with applicable law has authorized and directed the President to prepare a proposed budget for the 2016-2017 fiscal year; and

WHEREAS, copies of the proposed budget have been available to the public in the Office of the President of the College since May 2, 2016, and

WHEREAS, the Board has on this date held a public hearing on its proposed budget pursuant to a Notice of Public Hearing published in the Kalamazoo Gazette, a newspaper of general circulation within the Community College District; and

WHEREAS, the Board is required by law to adopt its budget prior to the beginning of the next ensuing fiscal year;
NOW, THEREFORE, BE IT RESOLVED THAT:

1. The proposed 2016-2017 budget, as submitted, is hereby adopted as the budget of the Kalamazoo Valley Community College District for the fiscal year beginning July 1, 2016.

NKA

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2. Of the total revenues and unappropriated fund balances estimated to be available for appropriations in the General Fund; Designated Fund; Auxiliary Services Fund; Plant Development Fund (College); Plant Development Fund (Museum); Plant Debt Retirement (College); Plant Renewals, Modifications and Replacement Fund (College); and Plant Renewals, Modifications and Replacement Fund (Museum); for the 2016-2017 fiscal year, the Board hereby appropriates the following amounts; namely, General Fund, \$60,119,933; Designated Fund, \$1,143,730; Auxiliary Services Fund, \$7,151,132; Plant Development (College), \$30,000; Plant Debt Retirement (College) \$794,670; Plant Renewals, Modifications and Replacement Fund (College), \$1,983,871; and Plant Renewals, Modifications, and Replacement Fund (Museum), \$2,171,395; which amounts may be expended for the purposes more fully set forth in the budget as adopted.

3. A true copy of the budget as adopted shall be attached to and made a part of the official minutes of this meeting.

The resolution was declared ADOPTED by the following roll call vote:

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 1 (Whitten)

Establishment of Millage for 2016-2017 Levy

It was **MOVED** by Trustee Patton and **SECONDED** by Trustee Miller that the resolution for the establishment of the millage for the 2016-2017 levy be adopted:

Levy Resolution

WHEREAS, the Board has adopted a budget for the 2016-2017 fiscal year in order to adequately fund the educational program of the Community College District; and

WHEREAS, the Board is required by law to determine the total taxes required by the 2016-2017 fiscal year and to certify the approved tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township in which territory of the Community College District is situated within the time provided by law; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A total of 2.8135 mills shall be levied in 2016 on all property within the Community College District for general operating purposes.
2. The President of the College, or her designee, is authorized and directed to certify the tax rate to be levied and the amount of taxes to be raised to the proper assessing officer of each city and township situated within the Community College District in the manner and time provided by law.
3. It is hereby certified pursuant to Act 35, 1979 Michigan Public Acts, as amended, that the requested millage had been reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution, as amended.

The resolution was declared adopted by the following roll call vote:

AYES: 6 NAYS: 0 ABSTENTIONS: 0 ABSENT: 1 (Whitten)

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KVCC Board Secretary Change

Chairperson Gustas requested an additional Action Item. Anna Whitten met personally with Chairperson Gustas this afternoon, and at that meeting Trustee Whitten resigned her officer responsibilities as Secretary of the Board. Anna Whitten will remain a general Trustee of the Board. Chairperson Gustas requested that Trustee Susan Miller be considered for appointment as KVCC Board Secretary. Trustee Miller agreed. It was **MOVED** by Trustee Patton, **SECONDED** by Trustee Young, and **CARRIED** that Trustee Susan Miller assume the role of KVCC Board Secretary. Anna Whitten continues as a general Trustee of the KVCC Board.

INFORMATION ITEMS

Kalamazoo Valley Museum (KVM) Board of Advisors Report

Trustee Miller reported on the Kalamazoo Valley Museum, including the success of the annual Fretboard Festival, and upcoming exhibits and renovation plans.

KVCC Foundation Board of Trustees Report

Trustee Young, Board liaison to the KVCC Foundation Board of Trustees, reported that the Foundation is doing well, and that the Opportunities for Education dinner will be on May 19, 2016.

Groves Center Board of Advisors Report

Chairperson Gustas, Board liaison to the Groves Center Board of Advisors, reported on upcoming academies and corporate training activities.

President's Report

President Schlack reviewed the gifts and grants report.

Dennis Bertch and Dean McCurdy provided an update on the progress, opportunities, and challenges of implementing Guided Pathways at the College.

Terry Hutchins provided an update on digital and electronic avenues being used to connect with present and past students.

OTHER ITEMS

Acting Secretary Miller read an invitation to Board members from Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) to attend the May 12 Annual KCMHSAS Mental Health Community Celebration breakfast .

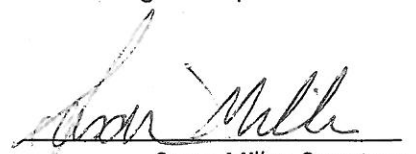

FUTURE AGENDA ITEMS AND EVALUATION OF MEETING AND MATERIALS

No additional items were discussed.

ADJOURNMENT

It was **MOVED** by Trustee Miller, **SECONDED** by Trustee Young, and **CARRIED** to adjourn the meeting. Chairperson Gustas declared the meeting adjourned at 7:17 p.m.


Mary Gustas, Chairperson


Susan Miller, Secretary

Kathy Johnson, Rec. Sec.